



INTERNATIONAL
SPECIAL EVENTS SOCIETY
MINNEAPOLIS-ST. PAUL CHAPTER

CSEP Scholarship

What is the Certified Special Events Professional (CSEP) designation?

The CSEP designation is the hallmark of professional achievement in the special events industry. It is earned through education, performance, experience, and service to the industry, and reflects a commitment to professional conduct and ethics. The CSEP designation is awarded by the International Special Events Society (ISES) and its Certification Committee. ISES is the only international umbrella organization representing professionals in all disciplines of the special events industry. Education and a commitment to professionalism are cornerstones of ISES.

Why Should I Be Certified?

The special events industry has experienced phenomenal growth over the past several years and is changing at an even faster pace. Today, special events are more challenging and require a level of professionalism equal to none. Become a recipient of the CSEP designation and set yourself apart from the competition.

Background

In order to encourage more chapter members to pursue their CSEP certification, the Minneapolis-St. Paul Chapter has begun a scholarship program.

The costs involved in achieving a CSEP designation are as follows:

- \$50 – Candidate exam instruction manual
- \$150 – Exam application submission fee
(applicants have 1 year from the date of their acceptance to take the exam)
- **\$400 – Exam registration fee**

Total cost: \$600

Who is eligible for the CSEP Scholarship?

Any ISES Minneapolis-St. Paul full member who has ***already applied to take the exam and been accepted*** is eligible. Applicant must provide a copy of the CSEP acceptance letter from ISES Headquarters as a qualifying document that accompanies this application form. The applicant must have made the initial \$200 investment to be eligible for the scholarship.

What will the recipient receive?

Each recipient will receive the \$400 exam registration fee in check form, made out to ISES, which the recipient will mail in to ISES Headquarters along with their CSEP payment form. It is assumed the check will be mailed and cashed by ISES HQ within 90 days of receipt.

Who selects the award recipient?

To ensure objectivity, applications for the ISES Minneapolis-St. Paul CSEP Scholarship(s) will be judged by another ISES chapter.

What are the expectations of the recipient?

- Recipient must use the scholarship in their year of eligibility or it is forfeited. If the recipient does not sit for the exam within their year of eligibility and money has already been paid to ISES for the exam fee, the scholarship money must be reimbursed to the chapter.
- Recipient must write an article for the ISES Minneapolis-St. Paul newsletter regarding their experience and what they learned by preparing for and sitting for the exam.



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CSEP Scholarship Application

Member Name: _____

Address: _____

Phone: _____

Email: _____

Pledge: I hereby agree to fulfill the requirements listed below should I be selected as the recipient of the CSEP Scholarship. Should I fail to fulfill my duties as scholarship recipient, I agree to refund the full amount of the scholarship package that I have received to the Minneapolis-St. Paul ISES Chapter.

**Your agreement to this pledge is assumed
when you submit your electronic application.**

Requirements:

- Recipient must provide a copy of the acceptance letter from ISES Headquarters as the qualifying document that accompanies this application form.
- Recipient must use the scholarship in their year of eligibility or it is forfeited. If the recipient does not sit for the exam within their year of eligibility and money has already been paid to ISES for the exam fee, the scholarship money must be reimbursed to the chapter.
- Recipient must write an article for the ISES Minneapolis-St. Paul newsletter regarding their experience and what they learned by preparing for and sitting for the exam.

**Please fill out the following information and e-mail completed forms,
to Lisa Marie Borchert, Immediate Past President, at lisa@ises-msp.org.**

Inquiries can be made to Lisa Marie Borchert at 763.765.6986 or lisa@ises-msp.org